



*Rehoboth Location*

## Rosemary's School of Dance Education Payment Options

Tuition is divided for your convenience into 10 equal payments (Sept-June). Therefore, tuition remains the same regardless of the number of classes held in any given month. All tuition is non-refundable, non-transferable and credit will not be given unless approved by a RSDE Director. Once you register for a class, we will reserve your spot for the remainder for the season. You must notify the office **IN WRITING** if you wish to withdraw at anytime. Makeup options for a missed class are always available. Please select a payment option below and return to the office to be placed on autopay. If you were on autopay on last season and would like to continue using the card you have on file please simply email the studio to continue autopay.

Payment Option #1: Credit Card (*return to the office*)

Credit Card payments for the September installment will be charged within 48 hours of the office receiving this payment agreement form or email confirmation to continue auto payments from last season. Tuition will then be charged to your card on the 25th of every month. Therefore, October tuition will be charged on September 25th and so on and so forth. The last tuition charge for the season will be April 25th. If you wish to withdraw at anytime, you must notify the office **IN WRITING** prior to the 25th of the month or your card will be charged. Please complete the following information:

**Circle One:**    *Mastercard*    *Visa*

**Name on Card (and Student Name)** \_\_\_\_\_

**Card Number** \_\_\_\_\_ **Exp. Date** \_\_\_\_\_

**Billing Zip Code** \_\_\_\_\_

Payment Option #2: Cash/Check (*you do not need to return this form to the office if you choose this option*)

Cash or check for your tuition installment will be due to the office by your first lesson of the month. To pay by check please complete an envelope (located in the waiting areas of all studios) and place in the payment drop box. To pay by cash please bring payment to the office window and wait for a receipt. A \$5 late fee will be added to your account if payment is not made by the 15th of each month. A \$20 fee will be added to your account for any returned checks and all future payments must be made by cash or money order.

Payment Option #3: Costume Payments (*return to the office*)

Your credit card will be charged for your costume payment on December 1<sup>st</sup>.