



PO Box 144 * Warren, RI 02885

Rosemary's School of Dance Education Payment Options

Tuition is divided for your convenience into 9 or 10 equal payments (Sept-May/June). Therefore, tuition remains the same regardless of the number of classes held in any given month. All tuition is non-refundable, non-transferable and credit will not be given unless approved by a RSDE Director. Once you register for a class, we will reserve your spot for the remainder for the season (until May). You must notify the office IN WRITING if you wish to withdraw at anytime. You will be responsible for the monthly tuition installment unless notice is received by the 25th of the previous month. Makeup options for a missed class are always available. Please select a payment option below and return to the office by your first scheduled class. If you wish to pay by credit card for costume payments, please complete the Costume Form separately or simply check the appropriate option below.

- Payment Option #1: Credit Card (*return to the office by your first class or email us at RsmryDance@gmail.com to continue your auto payments from last season*)

Credit Card payments for the September installment will be charged within 48 hours of the office receiving this payment agreement form or email confirmation to continue auto payments from last season. Tuition will then be charged to your card on the 25th of every month. Therefore, October tuition will be charged on September 25th and so on and so forth. The last tuition charge for the season will be April 25th. If you wish to withdraw at anytime, you must notify the office IN WRITING prior to the 25th of the month or your card will be charged. Please complete the following information:

Circle One: Mastercard Visa

Name on Card (and Student Name) _____

Card Number _____ **Exp. Date** _____

Billing Zip Code _____

- Payment Option #2: Cash/Check (*you do not need to return this form to the office if you choose this option*)

Cash or check for your tuition installment will be due to the office by your first lesson of the month. To pay by check please complete an envelope (located in the waiting areas of all studios) and place in the payment drop box. To pay by cash please bring payment to the office window and wait for a receipt. A \$5 late fee will be added to your account if payment is not made by the 15th of each month. A \$20 fee will be added to your account for any returned checks and all future payments must be made by cash or money order.

- Payment Option #3: Costume Payments (*return to the office if you choose this option; you may also include this in an email to continue auto payments from last year*)

Your credit card will be charged for your costume payment on December 1st.